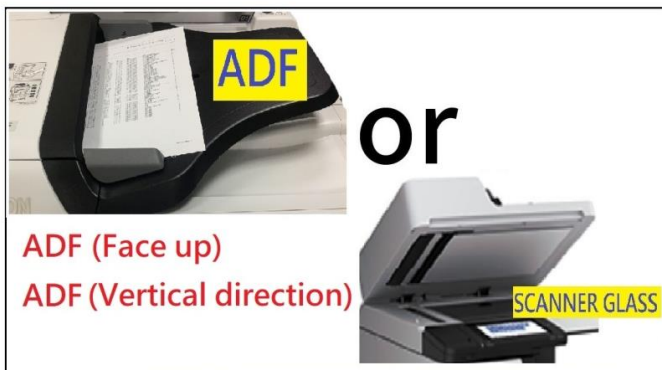


COPY STEP / EPSON



ADF (Face up)
ADF (Vertical direction)

STEP 1 Insert your document in the ADF or place your document on the glass.
Aligned against top left corner of glass



STEP 2 When you use glass, choose icon 1 as vertical direction or choose icon 2 as horizontal direction.



STEP 3 Press "Save"



STEP 4 If you have more pages, then press **Start Scanning**
If no more page, then press **Last Original**

STEP 5 Go to Kiosk, then click "COPY" icon and follow step as 1、2、3 in figure.



STEP 6 Kiosk



1. You can preview your document or click COPY for more setting.
2. In setting, you can choose simple, duplex t, enlarge, or copies, etc.
3. Then you need choose one payment in pop-up page.
4. Tap card or use QR scanner or tap phone as your payment selection.
5. Get your receipt and your copies at the printer.

EPSON ID COPY STEPS



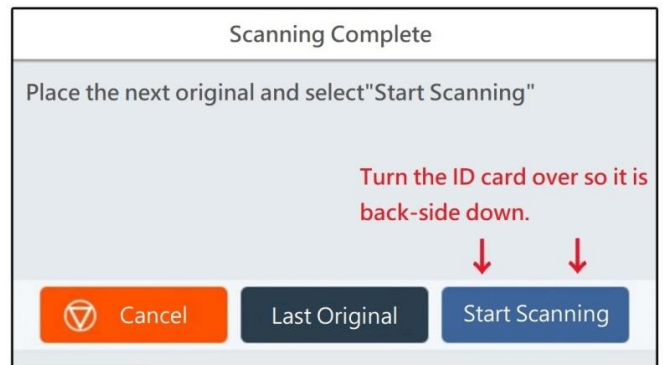
STEP 1 Place the ID card front-side down



STEP 2 Touch 【ID COPY】 icon



STEP 3 Touch 【Save】

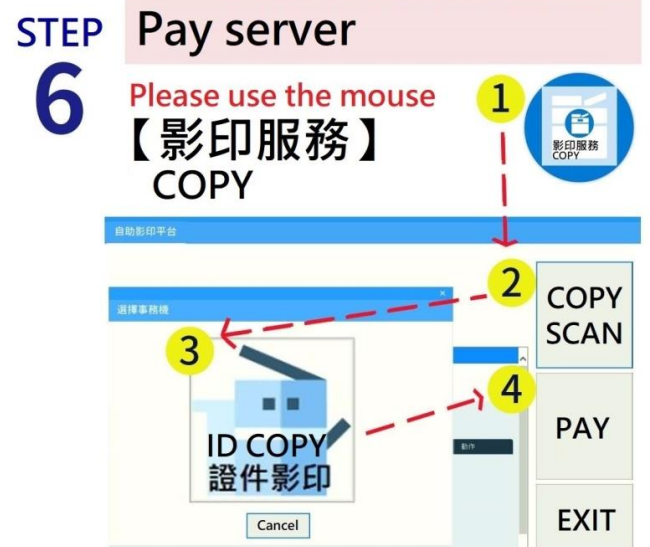


STEP 4 Next page 【Yes】



Scan complete 【No】
 Page(s) have been saved.

Please pay at "Pay Server"

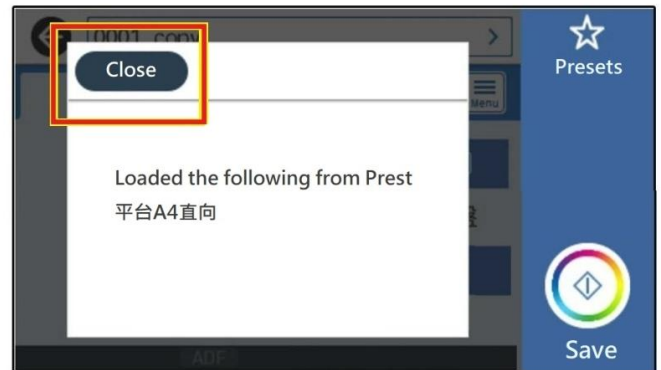


How to enlarge document to A4 or A3 size

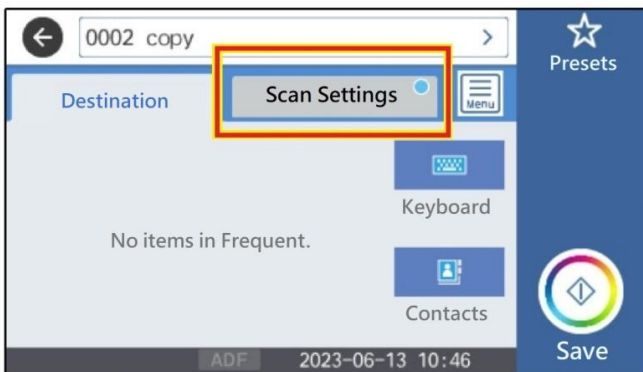


Step 1 Place your document on glass plate and choose icon1 (A4 portrait) or icon2 (A4 landscape)

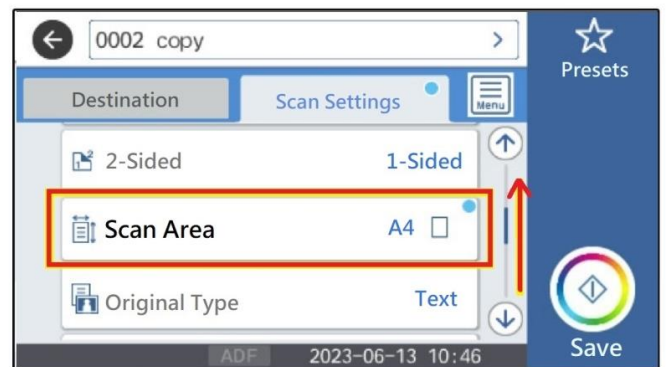
Reminder: Please place document align with top-left corner.



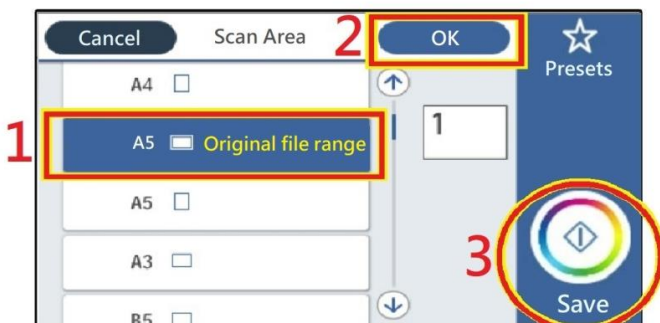
Step 2 Click the button in navy blue color or wait for 3 seconds.



Step 3 Click button in gray color for zone setting.

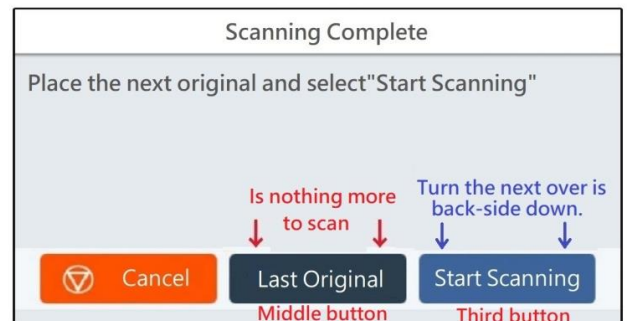


Step 4 Click default zone "A4" for different zones.



Step 5 1. Choose the zone you prefer as "1"
2. And click ok as "2"
3. Then press save "3"

★ A5 paper is half the size of A4



Step 6 1. If there is no more page to copy then please click middle button in navy blue color.
2. If you have more document to copy, please click third button to add extra pages.

Kiosk to choose paper size, A4 or A3 in copy agent.

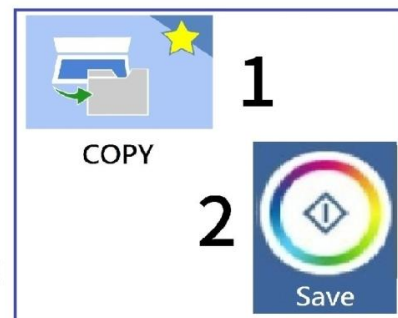
Eg, if selected zone is A5, then the content will enlarge to A4 or A3 size as your choice in kiosk.

SCAN PICKUP STEPS

First scan your document at copier then go to multi payment platform



◀OR▶



Touch Screen For Epson Copier

multi payment platform



1



Click **COPY SCAN**

4



Check your amount and select one of the payment tools

2



Choose **File copy**

5



Print QR code

3



Click **DOWNLOAD**

The link is valid within 7 days.

Follow me printing steps

Please upload PDF , JPG , JPEG , PNG , GIF , BMP

Email:123cloudprint@gmail.com

Way 1. EMAIL UP

To	123cloudprint@gmail.com
Cc	
Subject:	cloudprint
Attached:	Epson_0096.pdf (99KB) Epson_0097.pdf (58KB)

Please send files as attachments in email.

Send a file to Linebot ID:@977mthuv

Way 2. LINE UP



PDF、JPG sharing Linebot



Or press [+] to upload via keep

Get a 6-yard roaming code

Real person chat room share file to linebot
Or share PDF via keep、Googledrive、Onedrive

Step1. Get Code



Please click cloud print icon at multi-payment platform and insert code

Step2. KIOSK

